



**M** **MASCONOMET REGIONAL SCHOOL DISTRICT**  
20 Endicott Road  
Boxford, MA 01921  
(978) 887-2323

*Parking*  
*E-mail: [parking@masconomet.org](mailto:parking@masconomet.org)*

Thursday April 1, 2021

## **STUDENT PARKING PERMIT ENROLLMENT PROCESS FOR 2020-21**

For any junior or senior students looking to return to school for Monday May 3, 2021 that have not obtained a parking permit previously, **parking permits are still required. The fee for the remainder of the year is \$20.00 and there is only a limited amount of permits still available.** Junior or senior students who want to obtain a parking permit are encouraged to do so as soon as possible before permits/spaces run out.

Please read the instructions on the form carefully as the process for both obtaining your permit and paying for your permit has changed from years past. Key things to know and pay attention to:

- **APPLICATION** : All applications and supporting documents **must be submitted electronically** and returned to the [parking@masconomet.org](mailto:parking@masconomet.org) email.
- **APPROVAL**: You will be notified via e-mail if your application was approved. This will be sent to the e-mail address you submitted from unless otherwise specified. Please make sure that the [parking@masconomet.org](mailto:parking@masconomet.org) e-mail is allowed in your e-mail settings and does not go to your spam or junk folder. Once you receive the approval e-mail you may drive/park at school until you receive your physical permit.
- **PAYMENT**: You have seven (7) school days to make payment. All payments are to be by check or money order. Payment is payable to: Masconomet Regional School District. **All payments must be mailed** to the following address: **Parking – Masconomet High School Main Office 20 Endicott Road 01921.**
- **ISSUANCE**: The High School Main Office will coordinate delivery of the permit once payment has posted.
- No cash and no in-person transactions will be allowed.
- No learners permits. Valid license or Registry issued temporary license showing that a road test has been completed.
- No holds or reservations.